Technology Acceptable Use Policy

Student Technology Usage Policy - St Andrew's Cathedral School

This policy covers the use of School-owned and student-owned devices, the provided network and access and the related activity generated by use of devices and services. Failure to follow this policy may result in a range of consequences.

St Andrew's Cathedral School encourages the appropriate use of a range of devices, resources and services for the enhancement and enrichment of learning.

All school provided devices are the property of the school. It is expected that students use all devices, resources and services in a safe, responsible, ethical and legal manner being respectful of the School and others.

Use of devices, resources and services is always at the discretion of School and staff. Students must follow these conditions:

1. Do not use words or images that are obscene or offensive, such as pornography, racial vilification or violent material.

2. Be mindful of personal information made available online, remembering that anyone can access and use information placed on the Internet.

3. Select secure passwords and manage and maintain the secrecy of passwords.

4. Respect the privacy of others at all times. Photos/videos/recordings should not be taken at school and/or published without permission from a member of staff.

5. Never access another user's account, social networking account(s) or email.

6. Conduct relationships online with the same maturity, grace and justice expected at school. Bullying of any form is unacceptable (e.g. spreading rumours via social network sites, sending humiliating and abusive text or video messages).

7. Observe copyright restrictions and acknowledge sources when using information and images accessed on the Internet.

8. Respect school property and the property of others. If you damage your school device or others' devices/property, you may be asked to pay for repairs or replacement. Devices must be kept in school provided cases. Damaged school laptops and accessories must be taken to IT Helpdesk as soon as possible.

9. Honour the privilege of access to IT facilities at SACS by refraining from degrading or disrupting equipment, software or network system performance.

10. Do not attempt to hack school devices or systems. Do not use mobile phone wireless hotspots at school or access or establish proxy sites such as VPN access on the school device.

11. Do not store inappropriate programs or files, such as games or viruses, on student account or on school device. Student files should also be managed regularly and kept in order.

12. Do not publish, post, and/or text any events, conversations or materials that negatively affect the good name of our School, its staff, students or parents.

13. Bring a fully charged school device to school each day with school protective case and stylus.

14. Do not use unapproved laptops/ipads/tablets at School.